



mictseta

Media, Information and Communication Technologies
Sector Education and Training Authority

Accelerating quality skills towards an information savvy society

| INTERNAL / EXTERNAL ADVERTISEMENT | | |
|-----------------------------------|--|----------------------------------|
| DIVISION: SECTOR SKILLS PLANNING | | |
| REFERENCE NUMBER | POSITION PERMANENT | NUMBER OF VACANCIES AVAILABLE |
| SSP:01/2016 | SSP RESEARCHER ALL INCLUSIVE REMUNERATION : TCTC:R314 795 – NEG | 01 |

The MICT Seta seeks to employ a suitably qualified and competent **Sector Skills Planning Researcher**. The successful applicant will be based at the Head Office (Midrand) and will report to the Senior Manager: Sector Skills Planning

QUALIFICATIONS AND EXPERIENCE REQUIRED:

- A Degree or equivalent qualification, with at least five years working experience in research (research within the training and development environment will be an added advantage);
- Knowledge and application of relevant legislation governing SETAs and skills development in general;
- Sound experience in stakeholder management and in report writing;
- Excellent interpersonal, verbal and written communication skills;
- Valid drivers licence and own vehicle.

KEY COMPETENCIES REQUIRED:

- Conduct research and develop the Sector Skills Plan for the five sub-sectors of the MICT SETA;
- Coordinate research assignments, Manage WSP/ATR submission processes;
- Determine and annually update the MICT SETA scarce and critical skills and Career Guide;
- Review and update the SETA Management System on skills planning to meet new requirements;
- Liaise with the sector and provide support to Skills Development Facilitators.

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APPLICATION

CVs and applications of suitably qualified persons may be forwarded to the Human Resources Department for the attention of: Ms Nokuthula (nokuthula.sibande@mict.org.za) or fax to 086 230 2077 by no later than the **31 July 2016**. Enquires may be directed to 011-207-2600.

Should candidates not hear from us 30 days after the closing date of applications, they should consider their application unsuccessful.



The MICT SETA is an equal opportunity and affirmative action employer and reserves the right not to appoint for the advertised position. MICT Seta welcomes applications from people with disabilities.

Physical Address: Block 2, Level 3 West, Gallagher Estate, 19 Richards Drive, Midrand | **Postal Address:** P O Box 5585, Halfway House, 1685
Tel: (011) 207 2600 | **Fax:** (011) 805 6833 | **Call Centre:** (011) 207 2600

Board Members: Andrew Magadela, Anthony Parry, Cecil Mokhantso, Gallant Roberts, Jimmy R. Morakile, Joe Manchu, Joseph Mooko, Lumko Mtimde, Masoma Manale, Natalie-Ann Delpont, Oupa Mopaki (CEO), Siphon J Mjwara (Chairperson), Tebogo Makgatho, Teboho D Morobe, Thamsanqa Mzileni.