MICT-SETA/E-LEARNING/003/2020- PROVISION FOR IMPLEMENTATION, SUPPORT AND MAINTENANCE OF AN E-LEARNING SOLUTION FOR A PERIOD OF 5 YEARS.

#	Project Phase	Key Deliverable / Milestone	Delivery Date	Amount by Phase	% of the Project Cost
1	Planning	Requirements gathering and Project Charter development		R	%
2	Implementation	Solution development, implementation, User Acceptance Testing (UAT), and Training.		R	%
3	Project Closeout	Project Closeout Report and commission into production		R	%
4	Hosting, support and maintenance	Solution hosting, support and maintenance of the system broken down into different years for the duration of the project; i.e.: • Year 1 – Hosting, training, support, maintenance and enhancements. • Year 2 – Hosting, training, support, maintenance and enhancements.		R	%

				R	%
		• Year 3 – Hosting, training, support, maintenance and enhancements. • Year 4 – Hosting, training, support, maintenance and enhancements. • Year 5 – Hosting, training, support, maintenance and enhancements.			
5	Contract Termination	Project termination and handover.		R	%
				R	**100%**

- The solution objectives together with scope of work should be considered when compiling the pricing for the delivery of the services.

- All costing must be projected inclusive of any applicable taxes. These costs should consider projected number of learners as indicated.

- Costing must be done inclusive of any applicable travel or allowances of any kind, and should therefore be inclusive of all foreseeable costs to achieve the project objectives.

- Any unit costs (e.g. costs for additional user licenses or additional desktop support) must be explicitly quoted.

- A fixed fee associated with the delivery of the services shall be submitted in the using the Costing Model in a separate sealed envelope: