



**MICT SETA Head Office**  
Supply Chain Management  
19 Richards Drive  
Gallagher Convention Centre, Gallagher House  
Level 3 West Wing  
Tel +27 11 207 2600  
E-mail: [rfqs@mict.org.za](mailto:rfqs@mict.org.za)

<b>RFQ NUMBER</b>	<b>RFQ/MICT/41/2022</b>
<b>RFQ DESCRIPTION</b>	<b>MEDIA MONITORING SERVICES FOR 36 MONTHS</b>
<b>RFQ ISSUE DATE</b>	<b>07 July 2022</b>
<b>BRIEFING SESSION</b>	<b>N/A</b>
<b>CLOSING DATE &amp; TIME</b>	<b>14 July 2022 @ 11:00 AM RFQ submitted after the stipulated closing date and time will not be considered.</b>
<b>LOCATION FOR SUBMISSIONS</b>	<a href="mailto:rfqs@mict.org.za">rfqs@mict.org.za</a>
<b>NO: OF DOCUMENTS</b>	<b>1 SOFT COPY</b>

For queries, please contact [rfqs@mict.org.za](mailto:rfqs@mict.org.za) before the closing date of this RFQ.

The MICT SETA requests your quotation on the services listed above. Please furnish us with all the information as requested and return your quotation on the date and time stipulated above. **Late and incomplete submissions will invalidate the quote submitted.**

SUPPLIER NAME: \_\_\_\_\_

NATIONAL TREASURY (CSD) SUPPLIER NUMBER: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

TELEPHONE NO: \_\_\_\_\_

E MAIL ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

CELL NO: \_\_\_\_\_

SIGNATURE OF BIDDER: \_\_\_\_\_

**SUPPLIER REGISTRATION ON CSD**

Prospective suppliers must register on the National Treasury Central Supplier database in terms of National Treasury circular no 4A of 2016/17. The bidder shall register prior submitting a proposal/bid.

## RETURNABLE DOCUMENTS CHECKLIST

**quotation invitation document must be completed, signed and submitted as a whole** by the authorised Company representative. All forms must be properly completed, list below serve as a checklist of your RFQ submission.

(Tick in the relevant block below)

DESCRIPTION	YES	NO
<b>CSD</b> Central Supplier Database (CSD) Registration Report		
CIPC registration documents		
Pricing Schedule		
Valid Tax Clearance Certificate (S) and or proof of application endorsed by <b>SARS</b> and/or <b>SARS</b> issued verification pin		
<b>SBD 4 – Bidder’s Disclosure</b>		
<b>SBD 6.1 -</b>		
B-BBEE Certificate / Sworn Affidavit		

**Note: This RFQ must be completed and signed by the authorised company representative**

## MICT SETA –QUOTATION CONDITIONS

### 1. QUOTATION CONDITIONS

NOTE: Quotation for the supply of goods or services described in this document are invited in accordance with the provision of Government Procurement: General Conditions of Contract available for download from <http://www.treasury.gov.za/divisions/ocpo/sc/GeneralConditions/>

- a. **MICT SETA** does not bind itself to accept the lowest or any RFQ, nor shall it be responsible for or pay any expenses or losses which may be incurred by the bidder in the preparation and delivery of the RFQ.
- b. No RFQ shall be deemed to have been accepted unless and until a formal contract/letter of intent is prepared and executed.

#### 1.1 MICT SETA reserves the right to:

- a. Not evaluate and award RFQ that do not comply strictly with the requirements of this RFQ.
- b. Make a selection solely on the information received in the RFQs and Enter into negotiations with any one or more of the preferred bidder(s) based on the criteria specified in the evaluation of this RFQ.
- c. Contact any bidder during the evaluation process, in order to clarify any information, without informing any other bidders, and no change in the content of the RFQ shall be sought, offered, or permitted.
- d. Award a contract to one or more bidder(s).
- e. Withdraw the RFQ at any stage
- f. Accept a separate RFQ or any RFQ in part or full at its own discretion.
- g. Cancel this RFQ or any part thereof at any stage as prescribed in the PPPFA regulation.
- h. Select the bidder(s) for further negotiations on the basis of the greatest benefit to MICT SETA and not necessarily on the basis of the lowest costs

### 2. COST OF BIDDING

The bidder shall bear all costs and expenses associated with the preparation and submission of its RFQ or RFQ, and the MICT SETA shall under no circumstances be responsible or liable for any such costs, regardless of, without limitation, the conduct or outcome of the bidding, evaluation, and selection processes.

## TERMS OF REFERENCE

### **1. Background Information**

The Media, Information and Communication Technologies Sector Education and Training Authority, the "MICT SETA", was established in terms of the Skills Development Act, 1998 (Act No. 97 of 1998). Is responsible for skills development for its respective sub-sectors. The MICT sector is made up of five sub-sectors that are interconnected but also quite distinct and identifiable. These are Advertising, Film and Electronic Media, Electronics, Information Technology and Telecommunications.

The MICT SETA utilises media to, among others, educate, inform, and communicate its objectives, create awareness about its products and services to the market, stakeholders, intended beneficiaries as well as the general South African public.

The MICT SETA receives mention in various media such as print, online and broadcast media for various reasons based on the organisation's external activities and functions. This makes it imperative to know and understand where, why and by whom we are mentioned to stay ahead of the latest trends as it is vital for our brand's reputation and providing efficient service delivery to our stakeholders.

### **2. Objective**

The MICT SETA seeks to appoint a reputable and experienced service provider to provide media monitoring and analysis services across online news, social media, print, broadcast, blogs, message boards, reviews, forums, and podcasts for a period of three years (3). The aim is to:

- Get first-hand insight on daily media mentions and coverage of the MICT SETA and related words, individuals, and specific sub-sector information to minimise risks of our brand reputation. Stay up to date on the latest news by spanning national, local, and trade media, to capture media trends and monitor online conversations.
- Gain access to up-to-date contacts of relevant journalists and track the SETA's PR efforts.
- Gain an understanding on how the MICT SETA brand is being perceived.
- Provide access to PR and news wires services for mainstream, online and sector titles.
- Improve customer support and engage industry influencers.
- Monitor Competitor (other SETA) coverage
- Provide reporting mechanism and analytics

### 3. Scope of Work / Terms of Reference

Service	Platforms	Action	Access
<ul style="list-style-type: none"> <li>• Media Monitoring</li> <li>• (Media Intelligence and Social Analytics)</li> </ul>	<ul style="list-style-type: none"> <li>• Online news, social media (Facebook, twitter, Instagram, YouTube, LinkedIn, Tumblr, Reddit), print, broadcast (tv &amp; radio), blogs, reviews, message boards, forums, and podcasts</li> </ul>	<ul style="list-style-type: none"> <li>• Provide daily email alerts</li> <li>• Provide monthly reports and analysis.</li> <li>• Instant, real - time tracking of mentions/coverage, related words, individuals, and specific sub-sector information. The specific sub-sector information, key words, spokespeople etc. will be provided to the successful incumbent</li> </ul>	<ul style="list-style-type: none"> <li>• Provide a system or portal where the MICT SETA can access coverage obtained over and above email alerts.</li> <li>• Daily email alerts and monthly customisable reports must be accessible to 5x MICT SETA employees.</li> </ul>
<ul style="list-style-type: none"> <li>• Journalists Database</li> <li>• Access to News wires for press release syndication</li> <li>• Social Influencers</li> </ul>	<ul style="list-style-type: none"> <li>• Online, Print, Broadcast</li> </ul>	<ul style="list-style-type: none"> <li>• Provide access to an up to date / real-time and accurate database of Journalists in sectors in which the MICT SETA operates.</li> <li>• Provide a functionality to syndicate our media releases to relevant media with an analysis of click through rates, including the length of time each person</li> </ul>	<ul style="list-style-type: none"> <li>• Database must be accessible to 5x MICT SETA officials.</li> </ul>

		<p>spent reading our releases</p> <ul style="list-style-type: none"> <li>• Provide database/ list of relevant Social Influencers to align digital campaigns where applicable.</li> </ul>	
Reporting	All	<ul style="list-style-type: none"> <li>• PR Insights / trends coverage reports on issued press releases or media statements</li> <li>• AVE Analysis – provide advertising value equivalent on all clips monitored on all platforms (print, online, broadcast).</li> <li>• Social Insights report <ul style="list-style-type: none"> <li>- Channel analysis</li> <li>- Social media post overviews</li> <li>- Geographic coverage, tonality, potential reach, top influencers/writers etc (but not limited to these recommended elements).</li> </ul> </li> <li>• Audience Insight reports</li> </ul>	<ul style="list-style-type: none"> <li>• Monthly, Quarterly and year on year reports distributed to the MICT SETA.</li> <li>• The report must contain an executive summary, comparative analysis of good versus bad reputation as well as the top positive and negative variables on media reputation (and recommendations for improvement).</li> </ul>

**PRICING SCHEDULE**

Name of bidder \_\_\_\_\_

RFQ number: \_\_\_\_\_

Closing date \_\_\_\_\_

Bid shall remain valid for acceptance for a period of **90 days** counted from the closing date.

Item	Requirement Description	Quantity	Year 1	Year 2	Year 3
1.	Media Monitoring. Media Intelligence and Social Analytics. <i>Not limited to but adhering to the scope of work.</i>	-	R	R	R
2.	Journalists Database. Access to News wires for press release syndication. Social Influencers. <i>Not limited to but adhering to the scope of work</i>	-	R	R	R
3.	Reporting. <i>Not limited to but adhering to the scope of work</i>	-	R	R	R
<b>TOTAL - YEAR 1 (Inc. VAT)</b>				R	
<b>TOTAL - YEAR 2 (Inc. VAT)</b>				R	
<b>TOTAL - YEAR 3 (Inc. VAT)</b>				R	
<b>TOTAL PRICE</b>				R	

**NB:** Service provider are requested to also provide their detailed pricing as an annexure.

Complete below:

1. Delivery Address: **MICT SETA Head office  
Level 3 West wing, Gallagher House  
19 Richards Drive, Halfway House  
Midrand**
2. Indicate Delivery period after order receipt.....
3. Is delivery period fixed? **Yes/No**
4. Is the price(s) fixed? **Yes/No**
5. Is the quote strictly to specification? **Yes/No**

I/We, the undersigned, agree that this bidding price shall remain binding on me/us and open for acceptance for the period stipulated above.

Authorised Company Representative: .....

Capacity under which this quote is signed.....

Signature: .....

Date: .....

## EVALUATION CRITERIA

### EVALUATION CRITERIA

RFQ's received will be evaluated on functionality and price and preference evaluation.

Only proposals that scored **70** points and above during the evaluation phase will be considered further for the price phase of the evaluation. All proposals received will be evaluated on functionality as per the criteria outlined below.

**The evaluation criteria for functionality will be as follows:**

Category	Description	Maximum Points
<b>Contactable References</b>	<p>Bidder must submit 4 (four) reference letters of media monitoring services for all media platforms highlighted in the scope of work (online, broadcast, social media, print) provided in the past on the client's letterhead and signed by authorised personnel.</p> <p><b>Where:</b></p> <ul style="list-style-type: none"> <li>• 4 signed reference letters = <b>30 points</b></li> <li>• 3 signed reference letters = <b>20 points</b></li> <li>• 2 signed reference letters = <b>10 points</b></li> <li>• 1 signed reference letter = <b>5 points</b></li> </ul> <p><b>NB:</b> The reference letters must contain all media platforms i.e., (online, broadcast, social media, print).</p>	<b>30</b>
<b>Methodology</b>	<p>Bidder must provide a detailed Methodology where all the following are provided:</p> <ul style="list-style-type: none"> <li>- Proposed approach to be adopted to deliver in accordance with the scope of work</li> <li>- Project execution plan or framework</li> <li>- Ability to meet deadlines and highlight timelines</li> </ul> <p><b>Where:</b></p> <ul style="list-style-type: none"> <li>• All three aspects are included = <b>20 points</b></li> <li>• Only two aspects are included = <b>10 points</b></li> </ul>	<b>20</b>



<p><b>Media Intelligence or Monitoring portal Analytics evidence</b></p>	<p>Bidder must provide examples of a media monitoring portal/system that they have managed previously on behalf of clients where the following is provided:</p> <ul style="list-style-type: none"> <li>- Instant, real - time tracking of mentions/coverage obtained for previous clients (provide email alerts, Screenshots and /or URL link of a portal).</li> <li>- Print coverage summary report</li> <li>- Broadcast coverage summary report</li> <li>- Both online and social media coverage summary report</li> </ul> <p><b>Where:</b></p> <ul style="list-style-type: none"> <li>• All four aspects are included = <b>30 points</b></li> <li>• Only three aspects are included = <b>20 points</b></li> <li>• Two aspects are included = <b>10 points</b></li> <li>• One aspect is included = <b>5 points</b></li> <li>• None of the mentioned aspects is included = <b>0 points</b></li> </ul>	<p><b>30</b></p>
<p><b>Reporting</b></p>	<p>Bidder must submit four examples of monthly media monitoring reports produced for previous clients aligned to reference letters provided.</p> <p><b>Where:</b></p> <ul style="list-style-type: none"> <li>• 4 examples of monthly media monitoring reports for previous clients = <b>10 points</b></li> <li>• 3 examples of monthly media monitoring reports for previous clients = <b>8 points</b></li> <li>• 2 examples of monthly media monitoring reports for previous clients = <b>5 points</b></li> <li>• 1 example of monthly media monitoring report for previous clients = <b>3 points</b></li> <li>• None of the examples of monthly media monitoring reports is included = <b>0 points</b></li> </ul> <p><b>Bidders must provide reports aligned to reference letters evidence submitted. No points will be awarded to reports not aligned to contactable references.</b></p>	<p><b>10</b></p>

<b>Capacity of team</b>	<p>Bidder's team member (s) must showcase relevant skills, experience, and capacity in relation to scope of work by providing the following:</p> <ul style="list-style-type: none"> <li>- Capability Statement highlighting years of experience of the company undertaking similar work</li> <li>- Capacity – provide relevant skills of project team (Brief CVs of key team members to be working on account: Account/Project Manager, Production, Editorial team)</li> </ul> <p><b>Where:</b></p> <ul style="list-style-type: none"> <li>• CVs provided with relevant experience with 5 years and above = <b>10 points</b></li> <li>• CVs provided with relevant experience with 3-4 years = <b>8 points</b></li> <li>• CVs provided with relevant experience with 1-2 years = <b>5 points</b></li> <li>• CV provided with no relevant experience = <b>0 points</b></li> </ul>	<b>10</b>
<b>TOTAL</b>		<b>100</b>

## PRICE AND PREFERENCE EVALUATION

Only proposals that meet the 70 points threshold and above during the evaluation phase will be considered for further evaluation on price and preference points of the evaluation.

Bidder/s must submit a valid proof of BBBEE contributor status (BBBEE verification certificate issued by a SANAS accredited verification agency or CIPC B-BBEE certificate or B-BBEE affidavit duly sworn and commissioned) for points allocation.

Bidders with invalid BBBEE proof will score zero (0)

**BIDDER'S DICLOSURE**

**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. Bidder's declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

1.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:  
 .....  
 .....

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

**3 DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

**PREFERENTIAL PROCUREMENT CLAIM FORM SBD 6.1**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2011**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1 GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.2 Points for this bid shall be awarded for:

Price; and B-BBEE Status Level of Contributor.

1.3 The maximum points for this bid are allocated as follows:

	<b>POINTS</b>
<b>PRICE</b>	80
<b>B-BBEE STATUS LEVEL OF CONTRIBUTOR</b>	20
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

1.4 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.5 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**2 DEFINITIONS**

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price Bid, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
- 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

### 3 POINTS AWARDED FOR PRICE

#### 3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

**80/20**

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

$P_s$  = Points scored for price of bid under consideration

$P_t$  = Price of bid under consideration

$P_{\min}$  = Price of lowest acceptable bid

### 4 POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

**5 BID DECLARATION**

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

**6 B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**

6.1 B-BBEE Status Level of Contributor: = .....(maximum of 10 or 20 points)  
 (Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

**7 SUB-CONTRACTING**

7.1 Will any portion of the contract be sub-contracted?

**(Tick applicable box)**

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

**(Tick applicable box)**

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

<b>Designated Group: An EME or QSE which is at last 51% owned by:</b>	<b>EME</b>	<b>QSE</b>
	√	√
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
<b>OR</b>		
Any EME		
Any QSE		

**8 DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name of company/firm:.....

8.2 VAT registration number.....

8.3 Company registration number.....

8.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety Company
- Close corporation



(Pty) Limited  
[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

8.6 COMPANY CLASSIFICATION

Manufacturer  Supplier  
 Professional service provider  Other service providers, e.g. transporter, etc.  
[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (b) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (c) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1. ....</p> <p>2. ....</p>
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<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE: .....</p> <p>ADDRESS .....</p> <p>.....</p>
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