



MICT SETA Head Office
Supply Chain Management
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Gallagher Convention Centre, Gallagher House
Level 3 West Wing
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E-mail: rfqs@mict.org.za

RFQ NUMBER	RFQ/MICT/123/2023
RFQ DESCRIPTION	THE APPOINTMENT OF A SERVICE PROVIDER TO HELP MICT SETA CONDUCT A FEASIBILITY STUDY FOR ARTISANAL PROGRAMMES IN THE MICT SECTOR
RFQ ISSUE DATE	11 March 2024
BRIEFING SESSION	N/A
CLOSING DATE & TIME	15 March 2024 @ 11:00 AM RFQ submitted after the stipulated closing date and time will not be considered.
LOCATION FOR SUBMISSIONS	rfqs@mict.org.za
NO: OF DOCUMENTS	1 SOFT COPY

For queries, please contact rfqs@mict.org.za before the closing date of this RFQ.

The MICT SETA requests your quotation on the services listed above. Please furnish us with all the information as requested and return your quotation on the date and time stipulated above. **Late and incomplete submissions will invalidate the quote submitted.**

SUPPLIER NAME: _____

NATIONAL TREASURY (CSD) SUPPLIER NUMBER: _____

POSTAL ADDRESS: _____

TELEPHONE NO: _____

E-MAIL ADDRESS: _____

CONTACT PERSON: _____

CELL NO: _____

SIGNATURE OF BIDDER: _____

SUPPLIER REGISTRATION ON CSD

Prospective suppliers must register on the National Treasury Central Supplier database in terms of National Treasury circular no 4A of 2016/17. The bidder shall register prior submitting a proposal/bid.



RETURNABLE DOCUMENTS CHECKLIST

quotation invitation document must be completed, signed and submitted as a whole by the authorised Company representative. All forms must be properly completed, list below serve as a checklist of your RFQ submission.

(Tick in the relevant block below)

DESCRIPTION	YES	NO
CSD Central Supplier Database (CSD) Registration Report		
Pricing Schedule		
Valid Tax Clearance Certificate (S) and or proof of application endorsed by SARS and/or SARS-issued verification pin		
SBD 4 – Bidder’s Disclosure		
SBD 6.1 - Preference Procurement Claim Form		
CIPC registration documents		
Director(s) Certified ID copy		
Shareholder Certificate		

Note: This RFQ must be completed and signed by the authorised company representative



MICT SETA –QUOTATION CONDITIONS

1. QUOTATION CONDITIONS

NOTE: Quotation for the supply of goods or services described in this document are invited in accordance with the provision of Government Procurement: General Conditions of Contract available for download from <http://www.treasury.gov.za/divisions/ocpo/sc/GeneralConditions/>

- a. **MICT SETA** does not bind itself to accept the lowest or any RFQ, nor shall it be responsible for or pay any expenses or losses which may be incurred by the bidder in the preparation and delivery of the RFQ.
- b. No RFQ shall be deemed to have been accepted unless and until a formal contract/letter of intent is prepared and executed.

1.1 **MICT SETA** reserves the right to:

- a. Not evaluate and award RFQ that do not comply strictly with the requirements of this RFQ.
- b. Make a selection solely on the information received in the RFQs and Enter into negotiations with any one or more of the preferred bidder(s) based on the criteria specified in the evaluation of this RFQ.
- c. Contact any bidder during the evaluation process, in order to clarify any information, without informing any other bidders, and no change in the content of the RFQ shall be sought, offered, or permitted.
- d. Award a contract to one or more bidder(s).
- e. Withdraw the RFQ at any stage
- f. Accept a separate RFQ or any RFQ in part or full at its own discretion.
- g. Cancel this RFQ or any part thereof at any stage as prescribed in the PPPFA regulation.
- h. Select the bidder(s) for further negotiations based on the greatest benefit to MICT SETA and not necessarily on the basis of the lowest costs

2. COST OF BIDDING

The bidder shall bear all costs and expenses associated with the preparation and submission of its RFQ or RFQ, and the MICT SETA shall under no circumstances be responsible or liable for any such costs, regardless of, without limitation, the conduct or outcome of the bidding, evaluation, and selection processes.

TERMS OF REFERENCE

1. INTRODUCTION

The Media, Information and Communication Technology Sector Education and Training Authority ("MICT SETA") is a statutory body established through the Skills Development Act, No. 97 of 1998 section 10 (1) (a). The SETA has a mandate to facilitate skills development. Adhering to the key principles of the Skills Development Act and the National Skills Development Plan (NSDP), the SETA seeks to facilitate alignment between skills supply and demand by enhancing the linkages between institutional and workplace learning. The mandate adopted by the SETA derives from the broader plan of government, namely the NDP, which aims to put in place the framework whereby, capabilities of South African citizens are built.

The SETA was established to offer support to its stakeholders through skills development imperatives within the Advertising, Electronic Media and Film, Electronics, Information Technology and Telecommunications sub-sectors.

Within these sub-sectors, the MICT SETA is responsible for the following:

- Development of a Sector Skills Plans (SSP) within the framework of the National Skills Development Plan (NSDP).
- Implementation of the SSP.
- Development and administration of Learnerships.
- Support of the implementation of the National Qualifications Framework (NQF).
- Quality assurance of sector learning interventions.
- Disbursement of levies collected from employers in their sector; and reporting to the Minister and the South Africa Qualifications Authority (SAQA).

Building a skilled, diverse, and adaptable workforce that meets the specific needs of the industry, and contributing growth and innovation remains a priority. There are requests that the MICT SETA needs to consider artisanal programmes, this is grounded on the aim to addressing specific needs and opportunities within the industry. It is no doubt that the sector faces a skills gap, with a demand for specialized technical skills, one of the solutions identified by the industry has to do with artisanal programmes. They have been recognized to offer a flexible and dynamic learning approach, ensuring that individuals are equipped with the latest skills and can adapt to emerging technologies. The need for a diverse and inclusive workforce in the MICT sector is recognized, it is perceived that artisanal programmes can attract individuals from diverse backgrounds, including those who may not have followed traditional academic pathways, fostering a more inclusive industry, stimulate entrepreneurship and job creation within the MICT sector. Against this background, the MICT SETA seeks to conduct a feasibility study on artisanal programmes.

2. PURPOSE

The purpose of this request is to request a suitably qualified and experienced service provider to help the MICT SETA conduct a feasibility study for artisanal programmes in the MICT sector.

3. OBJECTIVES

The main objectives are as follows:

- a) To assess the demand for artisanal programmes in the market.
- b) To identify occupational qualifications associated with a trade within the MICT sector.
- c) To Identify specific niches or gaps in the market where artisanal programmes could thrive.
- d) To profile the target audience for artisanal programmes in the MICT sector.
- e) To evaluate the potential economic impact of artisanal programmes in the MICT sector.
- f) To conduct a cost-benefit analysis to understand the financial implications and benefits for the local economy.
- g) To evaluate the existing technology infrastructure within the target area for the implementation of MICT artisanal programmes.
- h) To identify potential funding sources for the implementation of artisanal programmes in the MICT sector.
- i) To identify case studies known for best practices regarding the implementation of artisanal programmes.

4. SCOPE OF WORK

The scope of the successful service provider will be to:

- a) Conduct a comprehensive literature review on artisanal programmes, occupational qualifications associated with a trade with a focus on successful case studies and best practices.
- b) Conduct surveys, interviews, and market research to assess the current and potential demand for artisanal programmes in the MICT sector.
- c) Conduct a detailed market analysis to identify specific niches or gaps where artisanal programs could thrive.
- d) Develop a comprehensive profile of the target audience for artisanal programmes in the MICT sector.
- e) Evaluate the potential economic impact of artisanal programmes in the MICT sector.
- f) Conduct a cost-benefit analysis to understand the financial implications and benefits for the local economy.
- g) Evaluate the technical requirements and infrastructure needed for the implementation of artisanal programmes.
- h) Compile a comprehensive report presenting findings and actionable recommendations for the implementation of artisanal programmes in the MICT sector.

5. METHODOLOGY

The analysis should employ a mix of quantitative and qualitative research methods, including:

- a) A mixed-methods approach, combining qualitative and quantitative data collection techniques.
- b) Surveys, interviews, and focus group discussions with relevant stakeholders.

- c) Data analysis using tools/software to ensure rigor and reliability.
- d) A risk assessment to identify potential challenges and mitigation strategies.

6. DELIVERABLES

The successful service provider is expected to provide the following deliverables:

- a) An inception report outlining the detailed research plan, including the proposed methodology and timeline.
- b) A draft feasibility study report for review and feedback
- c) A final feasibility study report incorporating feedback received, including recommendations for the implementation of artisanal programmes.

7. Timelines of the project

The contract should commence March 2024. The service provider will be required to submit a draft report by end of April 2024, with the final report due mid-May 2024. Should the estimated time of delivery exceed the prescribed period, this must be indicated in the proposal.

PRICING SCHEDULE

Name of bidder _____

RFQ number: _____

Closing date _____

RFQ submission shall remain valid for acceptance for a period of **90 days** counted from the closing date.

Bidders are to provide further cost breakdown where necessary under each line item, and sub-total and the overall RFQ price (Total) should be included. The below table is for illustration only:

Item	Requirement Description	Quantity	Unit Cost Incl. VAT	Total Cost Incl. VAT
	THE APPOINTMENT OF QUALIFIED AND EXPERIENCED SERVICE PROVIDER TO HELP THE MICT SETA CONDUCT A FEASIBILITY STUDY FOR ARTISANAL PROGRAMMES IN THE MICT SECTOR			
1.	Appointment of provider to help the MICT SETA conduct a feasibility study for artisanal programmes in the MICT sector		R	R
TOTAL AMOUNT (Excl. VAT)				
VAT @ 15%				
TOTAL AMOUNT (Incl. VAT)				

**** Bidders are requested to submit a separate cost breakdown that covers the entire scope of work.**

Complete below:

- Delivery Address: **MICT SETA Head office**
Level 3 West wing, Gallagher House
19 Richards Drive, Halfway House
Midrand
- Indicate Delivery period after order receipt.....
- Is delivery period fixed? **Yes/No**
- Is the price(s) fixed? **Yes/No**
- Is the quote strictly to specification? **Yes/No**

I/We, the undersigned, agree that this bidding price shall remain binding on me/us and open for acceptance for the period stipulated above.

Authorised Company Representative:

Capacity under which this quote is signed.....

Signature:

Date:

EVALUATION CRITERIA

EVALUATION CRITERIA

The MICT SETA complies with the provisions of the Public Finance Management Act, Act No. 1 of 1999 as amended; Treasury Regulations of 2005; the Preferential Procurement Policy Framework Act, Act No. 5 of 2000; Preferential Procurement Regulations of 2022; and MICT SETA Supply Chain Management (SCM) Policy.

RFQ's received will be evaluated on functionality criteria and Price & specific goals comparison.

STAGE 1: FUNCTIONAL CRITERIA

Bids submitted will be evaluated on technical functionality out of a maximum of **100 points**. A threshold of **70** out of the **100 points** has been set.

Only bidders that have met or exceeded the qualification threshold on technical functionality of 70 points will qualify for further evaluation on price and specific goals.

NOTE: All bidders achieving less than the set threshold will be declared non-responsive. Assessment of evaluation of the functional/ technical criteria will be based on the table below:

FUNCTIONAL CRITERIA WEIGHING		
CATEGORY	DESCRIPTION	POINTS
CONTENT OF THE PROPOSAL	<p>Bidder must submit a detailed proposal demonstrating the below aspects:</p> <ol style="list-style-type: none">1. A comprehensive view scope of work, project objectives as outlined in the ToR.2. Research methodology, including data collection, analysis, and interpretation. It must also address the project's objectives and research questions.3. Project risks/mitigation measures. <p>Points on provision of detailed proposal will be allocated as follows:</p> <ul style="list-style-type: none">• Bidder submitted detailed proposal that demonstrate all the three (03) aspects = 30 points• Bidder submitted detailed proposal that demonstrate only two (02) aspects = 20 points• Bidder submitted detailed proposal that demonstrate only one (01) aspect = 10 points• Non-compliance with the minimum requirement = 0 points	30

<p>CONTENT OF THE PROJECT PLAN/IMPLEMENTATION PLAN</p>	<p>Detailed proposed project plan/ Implementation plan for the services to be provided according to the following five elements:</p> <ol style="list-style-type: none"> 1. Scope of work. 2. Project objectives. 3. Activity-based plan (including number of person days per activity and time frame linked to activities); 4. Budget allocation (in South African Rand, including VAT); 5. Outcomes, milestones, and deliverable. <p>Points for submission of project plan/implementation plan will be allocated as follows:</p> <ul style="list-style-type: none"> • Bidder submitted project plan that contains comprehensive information and cover all five (05) elements = 25 points • Bidder submitted project plan that contains comprehensive information and cover four (04) elements = 20 points • Bidder submitted project plan that contains comprehensive information and cover only three (03) elements = 15 points • Bidder submitted project plan that contains comprehensive information and cover less than three (03) element = 0 points • Non-compliance with the minimum requirement = 0 points 	<p>25</p>
<p>TRACK RECORD</p>	<p>The bidder must submit a detailed outline which indicates expertise in comparative/similar projects.</p> <p>Points for submission of track record will be allocated as follows:</p> <ul style="list-style-type: none"> • Execution of five (05) or more feasibility study or similar projects = 15 points • Execution of four (04) feasibility study or similar projects = 12 points. • Execution of three (3) feasibility study or similar projects = 09 points • Execution of three (2) feasibility study or similar projects = 06 points • Execution of one (1) feasibility study or similar project = 03 points. • Non submission/ irrelevant experience/list of projects which does not demonstrate comparative/ similar projects = 0 point 	<p>15</p>

REFERENCE LETTERS	<p>The bidder must provide three (03) contactable reference letters from different clients where they have done feasibility study or provided similar services in the past five years. NB: The reference letters must correspond to the track record list provided in section above.</p> <p>NB: The reference letters must be on the client's letterhead, contactable, fully signed, dated, indicate project description, and the period when the work was done.</p> <p>Points for provision of reference letters will be allocated as follows:</p> <ul style="list-style-type: none"> • Bidder submitted three (03) reference letters for feasibility study or similar work / project done in the last 5 years = 15 points • Bidder submitted two (02) reference letters for feasibility study or similar work / project done in the last 5 years = 10 points • Bidder submitted one (01) reference letters for feasibility study or similar work / project done in the last 5 years = 05 points • Non-compliance with the minimum requirement = 0 points <p>Important: In the event of sub-contracting, the bidder must furnish the above reference letters of the main bidder.</p> <p>MICT reserves the right to contact the references.</p>	15
TEAM ORGANOGRAM	<p>The bidder/service provider institution must provide the team organogram with member roles, responsibilities, and level of effort.</p> <p>Points on provision of team organogram will be allocated as follows:</p> <ul style="list-style-type: none"> • Bidder submitted team organogram provided with member roles and level of effort of each = 05 points • Bidder did not submit team organogram or submitted team organogram without member roles and level of effort of each = 0 points 	05
LEAD FACILITATOR QUALIFICATION AND EXPERIENCE	<p>QUALIFICATION</p> <p>The Project Lead of the bidding/ service provider institution must have a minimum of a Post Graduate Degree NQF Level 8 or above in Social Sciences/Business Administration/Strategic Management/Monitoring and Evaluation/Public Administration or Management.</p>	10

	<p>Points for submission of Qualification/s will be allocated as follows:</p> <ul style="list-style-type: none"> • Bidder submitted a certified copy of the Project Lead Post Graduate Degree NQF Level 8 or above = 5 points • Bidder submitted a certified copy of the lead Facilitator/Project Lead undergraduate degree NQF Level 7 = 03 points • Bidder did not submit a certified copy of qualification or submitted certified copy of qualification that is less than NQF Level 7 = 0 point <p>EXPERIENCE OF THE PROJECT LEAD CV of project lead must demonstrate expertise/ experience in leading a team to execute a project of this nature or similar. The minimum experience required should be from 5 years.</p> <p>Points for submission of Qualification will be allocated as follows:</p> <ul style="list-style-type: none"> • Bidder submitted CV of the project lead that indicate five (05) years of experience or more = 05 points • Bidder submitted CV of the project lead that indicate three (03) to four (04) years of experience = 03 points • Bidder submitted CV of the project lead will less than three (03) years of experience or does not have experience in project of this nature or similar = 0 point 	
TOTAL SCORE		100
MINIMUM THRESHOLD		70

PRICE AND SPECIFIC GOALS EVALUATION

Only bidders that have met the requirements of the functional Criteria will qualify for further evaluation on Price and Specific Goals according to the 80/20 preference point system in terms of the Preferential Procurement Regulations 2022, where 80 points will be for Price and 20 points will be for Specific Goals.

Specific Goal to be evaluated out of **20 Points:**

Special Goal Criteria	Points
Enterprises which are at least 51% owned by historically disadvantaged persons.	10
Enterprises which are at least 51% owned by historically disadvantaged women.	5
Enterprises which are at least 51% owned by historically disadvantaged youth.	5
Total	20

**** Enterprises that are not owned by historically disadvantaged persons will be allocated 0 points.**

Bidder must submit the following documents:

- Certified ID copies of the company's directors as per the CIPC documents. (Certified copies must not be older than six (6) months)
- CIPC Documents and/or Shareholder Certificate (for companies that have two or more directors as per CIPC document)

Failure on the part of a service provider to submit proof or documentation required in terms of this RFQ to claim points for specific goals will be interpreted to mean that preference points for specific goals are not claimed.

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.1.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

PREFERENCE PROCUREMENT CLAIM FORM

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1 GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) the **80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
(b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2 DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3 FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \quad \text{or} \quad P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below. Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Enterprises which are at least 51% owned by historically disadvantaged persons.	10	
Enterprises which are at least 51% owned by historically disadvantaged women.	5	
Enterprises which are at least 51% owned by historically disadvantaged youth.	5	

DECLARATION WITH REGARD TO COMPANY/FIRM

- 4.3. Name of company/firm.....
- 4.4. Company registration number:

- 4.5. TYPE OF COMPANY/ FIRM
- Partnership/Joint Venture / Consortium
 - One-person business/sole propriety
 - Close corporation
 - Public Company
 - Personal Liability Company
 - (Pty) Limited
 - Non-Profit Company
 - State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

<p>.....</p> <p>SIGNATURE(S) OF TENDERER(S)</p>
<p>SURNAME AND NAME:</p> <p>DATE:</p> <p>ADDRESS:</p> <p>.....</p> <p>.....</p> <p>.....</p>